

**Date: January 31, 2013**

**Time: 12:00 – 1:30 p.m.**

**Location:** Central City East Association Offices  
725 S. Crocker Street  
Los Angeles, CA 90021  
Hosted by Central City East Association

**IV. Committee Reports**

**A. Report from Political Outreach Working Group (Laurie Hughes)**

Laurie reported on the status of the “State of the BIDs” presentation. A slide show of the presentation will be given at a special BID Day at City Council and then taken to various Department Heads and Council Districts to educate them and explain the work that the BIDs do, and how the Council offices can assist the BIDs with the issues they face. A date for the presentation in Council has not yet been determined.

**B. Report from Public Works Working Group (Rick Stoff)**

Rick reported on a meeting with representatives of the Bureau of Street Services (BSS) and the Department of Transportation (LADOT) to discuss permit costs associated with tree trimming. Rick stated the BSS will consider lower rates for permits to BIDs and he distributed a handout with contact numbers.

**V. Legislative/Legal updates**

**A. Special v General Benefit (Don Steier)**

Don, the legal counsel for the CCEA, provided legal background relative to the issue of the separation of special/general benefits in special assessment districts and BIDs. Don recommended that each BID have their respective Engineers develop methodologies to quantify its general and special benefit.

**B. AB5-Homeless Bill of Rights and Fairness Act (Kraig Kojian)**

Kraig reported that no hearing date had been set for AB5, the “Homeless Bill of Rights,” and he thanked everyone who wrote letters opposing the bill to Assembly Member Ammiano and the Speaker of the Assembly. Kraig stated that the California Downtown Association (CDA) has officially adopted a position of opposition to AB5 and that additional information on the bill and updates regarding hearing dates will be made available through the CDA.

**C. New Enabling Legislation to Replace Alpha BID Law (Marco LiMandri)**

Marco reported on a meeting with representatives of Council District 1 regarding the need for a new enabling ordinance to replace the City’s existing Alpha BID ordinance. Marco requested that the BID Consortium consider forming a task force to study the issue.

**D. Update on Lavan v. Los Angeles (Estela Lopez)**

Estela stated that she will be meeting with Mercedes Marquez from the Housing Department regarding settlement negotiations between the City of Los Angeles and the attorney who obtained an injunction prohibiting the removal of personal items belonging to homeless people from the sidewalks. Estela will update the Consortium on the negotiations.

**VI. Reports from Public Officials**

**City Clerk's Office Representative (Rosemary Hinkson)**

Rosemary reminded the BIDs of their reporting obligations, stating that the property-based BIDs' Annual Planning Reports were due on December 1<sup>st</sup> and the 2012 4<sup>th</sup> quarter reports are due January 31<sup>st</sup>.

**Mayor's Office Representative**

No representatives were present at this meeting.

**Council Office Representatives**

No representatives were present at this meeting.

**County Tax Assessor's Office Representative**

No representatives were present at this meeting.

**Public Works**

No representatives were present at this meeting.

**Department of Water and Power Representative**

No representatives were present at this meeting.

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, February 28, 2013, at a location TBD.

Meeting adjourned at 1:45 p.m.

**Los Angeles Business Improvement District Consortium February 2013**  
**Minutes Regarding City Actions**

**Date: February 28, 2013**

**Time: 12:00 – 2:00 p.m.**

**Location:** City Hall, 4<sup>th</sup> Floor Media Room  
522 S. Main St.  
Los Angeles, CA 90012  
Hosted by Office of the City Clerk & Figueroa Corridor

**III. Presentations:**

**A. Chris Pearson (Mayor's Office)**

Chris Pearson gave an overview and an update of the formation of the new Economic Development Department.

**B. Matt Hale (Councilmember Paul Krekorian's Office)**

Matt Hale asked for input from the BID consortium's members to compile a citywide list of the Ten Things that Create Impediments to Doing Business in LA.

**IV. Committee Reports**

**A. Report from Political Outreach Working Group**

Laurie Hughes reported on the progress of the "State of the BIDs" report that will be presented to the City Council.

Rebecca Hutchinson & Heather Boylston gave an update on the BID Consortium's Mission Statement.

**V. Legislative/Legal updates**

**A. Special v General Benefit**

Estela Lopez gave an update of the current court cases dealing with the issue of special/general benefits in special assessment districts and BIDs.

**B. AB-5 Homeless Bill of Rights and Fairness Act**

Kent Smith gave an update of the current status of the AB5 Homeless Bill of Rights and Fairness Act in the state legislature.

**C. Lavan v Los Angeles (Personal property/sidewalk injunction)**

Estela Lopez and Kent Smith gave an update of the current court case regarding Lavan v Los Angeles personal property/sidewalk injunction and its possible affect on BIDs.

**VI. Reports from Public Officials**

**City Clerk's Office Representative (Miranda Paster)**

Miranda gave a reminder of the City Clerk's is mandatory 'Best Practices' Seminar on March 13<sup>th</sup>, 2013 from 9 am to 1 pm at City Hall. Miranda also reports that the City Controller is currently auditing all of the BID trust funds and will be producing a report with recommendations based on the results of their findings.

**Los Angeles Business Improvement District Consortium February 2013**  
Minutes Regarding City Actions

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, March 28<sup>th</sup>, 2013, hosted by the Westchester Town Center BID. Location TBD.

Meeting adjourned at 2:00 p.m.

**Los Angeles Business Improvement District Consortium March 2013**  
Minutes Regarding City Actions

Date: **March 28, 2013**

Time: 12:00 – 2:00 p.m.

Location: City Hall, 4<sup>th</sup> Floor Media Room  
200 North Spring Street  
Los Angeles, CA 90012  
Hosted by Westchester Town Center BID

**III. Presentations:**

**A. Amy Schulenberg (Bureau of Sanitation, Tree Planting Program)**

Amy Schulenberg gave an overview of a grant funded tree planting program that is available to BIDs.

**IV. Committee Reports**

**A. Report from Political Outreach Working Group**

Sarah Besley stated that a draft of the "State of the BIDs" report should be completed by the next Consortium meeting.

**B. Report from Public Works Working Group**

Rick Stoff reported on a meeting with Greg Savelli of Parking Enforcement to address concerns relative to ticketing of BID vehicles. Rick also provided contact information for BIDs to apply for vehicle placards from the DOT.

**V. Legislative/Legal updates**

**A. Special v. General Benefit**

Jessica Whaley gave an update of the current court case dealing with the issue of special/general benefits in special assessment districts and BIDs.

**B. AB-5 Homeless Bill of Rights and Fairness Act**

Sarah Besley gave an update of the current status of the AB5 Homeless Bill of Rights and Fairness Act in the state legislature.

**C. Lavan v. Los Angeles (Personal property/sidewalk injunction)**

Sarah Besley gave an update of the current court case regarding Lavan v. Los Angeles personal property/sidewalk injunction and its possible affect on BIDs.

**VI. Reports from Public Officials**

**City Clerk's Office Representative (Miranda Paster)**

Miranda reported that the City Controller is auditing all of the BID trust fund accounts and will be producing a report with recommendations based on the results of their findings. Miranda also reported on changes in how the City Clerk's Office will be reviewing Management District Plans and Engineer's Reports.

**Next BID Consortium Meeting**

**Los Angeles Business Improvement District Consortium March 2013**  
**Minutes Regarding City Actions**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 2:00 p.m. on Thursday, April 25<sup>th</sup>, 2013, hosted by the Sunset & Vine BID. Location TBD.

Meeting adjourned at 1:30 p.m.

Date: **April 25, 2013**

Time: 12:00 – 2:00 p.m.

Location: Taft Building Conference Room  
1680 N. Vine St., Suite 802  
Hollywood, CA 90028  
Hosted by Sunset & Vine BID

**IV. Committee Reports**

**A. Report from Political Outreach Working Group**

Final draft of the State of the BIDs report was handed out

**V. Legislative/Legal updates**

**A. Special v General Benefit**

Kraig Kojian reported back from CDA meeting on Tuesday (4/23/13) dealing with the issue of special/general benefits in special assessment districts and BIDs. Craig said that the CDA was considering a possible set of “best practices” for BIDs regarding special and general benefits.

**B. AB-5 Homeless Bill of Rights and Fairness Act**

Sarah MacPherson gave an update of the current status of the AB5 Homeless Bill of Rights and Fairness Act in the state legislature.

**B. Lavan v Los Angeles (Personal property/sidewalk injunction)**

Estela Lopez gave an update of the current court case regarding Lavan v Los Angeles personal property/sidewalk injunction.

**VI. Reports from Public Officials**

**City Clerk's Office Representative (Miranda Paster)**

Miranda reminded the BIDs that the due date to the City Clerk's office, for submission of assessment data to be placed on the County's tax roles for 2014 is June 1<sup>st</sup>, 2013. Format samples and reminder letters will be sent to the BIDs shortly.

Miranda also gave a reminder to the BIDs about upcoming renewals for 2015. The 1<sup>st</sup> draft of the management plan is due to the City Clerk's office by August 1<sup>st</sup>. Now is the time for the renewal committees and Board of Directors to perform stakeholder outreach and determine the program and service budgets for the renewed BID.

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, May 30<sup>th</sup>, 2013, at City Hall, 4<sup>th</sup> floor Media Room, to be hosted by Gateway to LA.

Meeting adjourned at 2:00 p.m.

**Los Angeles Business Improvement District Consortium May 2013**  
Minutes Regarding City Actions

**Date: May 30, 2013**

**Time: 12:00 – 2:00 p.m.**

**Location:** City Hall, 4<sup>th</sup> Floor Media Room  
200 North Spring Street  
Los Angeles, CA 90012  
Hosted by Gateway to LA BID

**III. Legislative/Legal updates**

**A. Update on Court Decision and Dissolution of Arts District BID**

Jessica Whaley reported that on May 10, 2013 the court ordered the dissolution of the Arts District BID and as a result the BID has ceased operations.

**B. Report on Budget Allocations for Special Assessments within the EDD**

Rosemary Hinkson reported that the Budget and Finance Committee has approved one Senior Management Analyst II position for the Special Assessments Section (SAS) and that the target date for SAS moving to the Economic Development Department is January 1, 2014.

**C. AB-5 Homeless Bill of Rights and Fairness Act**

Ann Williams reported that AB-5 has been suspended. The Appropriations Committee of the State Assembly put the bill on hold until January 1, 2014.

**IV. Committee Reports**

**A. Report from Political Outreach Working Group**

Laurie Hughes stated that she had discussions with Councilmember Elect Mike Bonin regarding a BID Day at City Hall.

Jessica Whaley asked Consortium members to consider available dates in June for a Happy Hour to honor City Clerk's staff and Commissioner Valerie Shaw. She also proposed a BID reception in September in honor new Councilmembers.

**B. Report from Public Works Working Group**

Lynn Meyers told members to expect an email questionnaire regarding issues of importance to BIDs.

**VI. Reports from Public Officials**

**City Clerk's Office Representative (Rosemary Hinkson)**

Rosemary reminded everyone that the assessment data for the 2013/2014 tax year is due on June 1, 2013 and that BID which will expire at the end of 2014 should think about preparing for their renewals. The 1<sup>st</sup> draft of Management District Plan should be submitted to this Office by August 15, 2013.



**Public Works (Commissioner Valerie Shaw)**

Commissioner Shaw reported that with a new Mayor taking office on July 1, 2013 the Commission may be in transition and that the BIDs should register their opinions with the Mayor's transition team regarding retention of any of the current commissioners.

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, June 27, 2013, Southwestern Law School, to be hosted by Wilshire Center.

Meeting adjourned at 1:30 p.m.

**Los Angeles Business Improvement District Consortium June 2013**  
Minutes Regarding City Actions

Date: **June 27, 2013**

Time: 12:00 – 1:30 p.m.

Location: Southwestern Law School  
3050 Wilshire Blvd  
Los Angeles, CA 90005  
Hosted by Wilshire Center BID

**IV. Legislative/Legal updates**

**A. Update on Court Decision and Dissolution of Arts District BID**

Estela Lopez reported that the Arts District has ceased operation as a result of the May 10, 2013 court order and the City Council officially repealed the ordinance that established the BID on June 26<sup>th</sup>. Estela also reports that the Central City East Association has begun an effort to establish a new Arts District BID.

**B. Report on Budget Allocations for Special Assessments within the EDD**

Sarah Besley reported on the staff allocations currently proposed for the BID program in the new Economic Development Department and ways in which the BID consortium can advocate for an increase in those positions.

**C. LAUSD policy changes on paying assessments**

Sarah Besley reported that the LAUSD has arbitrarily changed its policy by lowering the percentage it would pay for BID assessments from 72% to 37% and that BID consortium will be trying to meet with them to see how the payment situation can be rectified.

**D. Update on Lavan v Los Angeles (ruling upheld - no personal property can be removed from sidewalks)**

Sarah Besley reported that the BID Consortium will try to get information about what can be done as this ruling impacts all the BIDs. Estela Lopez reports that the situation on Skid Row is getting worse and the City Attorney has offered no advice. The ruling requires that abandoned property must be stored for 90 days. Estela said she has spoken with the Police Department and Bureau of Street Services and no one has any protocols at this time.

**V. Committee Reports**

**A. Political Outreach Working Group**

Cesar Diaz reported the 'State of the BIDs' report is done and the next step is to take it to City Hall and share the story. Cesar suggested that the group should develop a list of at least three items that the BIDs need and ask for help from the City. Two or three groups should engage the Council offices at City Hall with these ideas possibly, one Thursday in August.

**B. Meeting with Councilmember Price, CD-9**

Laurie Hughes reported that they will be trying to meet with and invite the new

Chair of the Jobs and Business Development Committee to attend the BID Consortium meeting.

**VI. Reports from Public Officials**

**City Clerk's Office Representative (Miranda Paster)**

Miranda Paster reminded the BIDs that are expiring at the end of 2014 and need to be renewed by the beginning of 2015, that the 1<sup>st</sup> draft of the renewal management plan is due to the City Clerk's office by August 1<sup>st</sup>. Additionally, Miranda gave information regarding a recommendation from the Controller's audit of the BID trust fund that the recovery fees should be increased.

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, July 25, 2013, at the offices of the new EDWDD in the Garland Building, 1200 W. 7<sup>th</sup> Street, 6<sup>th</sup> Floor Main Conference Room to be hosted by the Tarzana BID.

Meeting adjourned at 1:30 p.m.

**Los Angeles Business Improvement District Consortium July 2013**  
**Minutes Regarding City Actions**

**Date:**           **July 25, 2013**

**Time:**           12:00 – 1:30 p.m.

**Location:**     Economic and Workforce Development Department  
                  1200 W. 7<sup>th</sup> Street, 6<sup>th</sup> Floor  
                  Los Angeles, CA 90017  
                  Hosted by Tarzana BID

**III.     Presentations**

**A. Introduction to the Economic and Workforce Development Department (EWDD)**

Jan Perry spoke about the transition of the BID program to the EWDD. She stated that BIDs are an important economic development tool and that she will work with the BIDs to resolve such issues as the separation of general/special benefits and liability for trip and fall lawsuits.

**IV.     Legislative/Legal updates**

**A. Staff Allocation for Special Assessment Section within the EWDD**

Sarah Besley expressed concern that the City's BID unit would be adequately staffed and equipped within the EWDD so that the same level of service can be provided.

**B. Update on Court Decision and Dissolution of Arts District BID**

Estela Lopez reported that two separate efforts are moving forward to re-establish a BID in the Arts District.

**C. Update on Changes to LAUSD's Policy on Paying Assessments**

Sarah Besley reported that the LAUSD has reduced the percentage of the assessment they will pay. She will be meeting with Scott Graham of the LAUSD to discuss the change in policy.

**D. Update on Lavan v. Los Angeles**

Estela Lopez stated that a meeting has been scheduled with City Attorney Mike Feuer to address the issue of storing the personal property of the homeless that is left on the sidewalks.

**E. Working Group to Address Parking Abuse**

Sarah Besley reported that Andrew Thomas will be leading a working group to address the issue of parking placard abuse and that Ed Mott and Don Shoup will be preparing a position paper.

**V.     Committee Reports**

**A. Report from Political Outreach Working Group**

Sarah Besley distributed a signup sheet to meet with Councilmembers for the BID Day at City Hall.

**VI. Reports from Public Officials**

**City Clerk's Office Representative (Miranda Paster)**

Miranda Paster stated that January 1, 2014 is the scheduled transition date of the Special Assessments Section to the Economic and Workforce Development Department. Miranda reminded the BIDs that are expiring at the end of 2014 that the 1<sup>st</sup> draft of the renewal management plan is due to the City Clerk's office by August 1<sup>st</sup>. Miranda announced that June Lagmay is retiring as City Clerk.

**Mayor's Office**

Angela Motta will be working with BIDs as part of the Business and Economic Development Department of the Mayor's Office.

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, September 26, 2013, at City Hall, 4<sup>th</sup> floor Media Room, to be hosted by the Hollywood Entertainment District.

Meeting adjourned at 1:30 p.m.

**Los Angeles Business Improvement District Consortium September 2013**  
Minutes Regarding City Actions

Date: **September 26, 2013**

Time: 12:00 – 2:00 p.m.

Location: City Hall, 4<sup>th</sup> Floor Media Room  
200 N. Spring St.  
Los Angeles, CA 90012  
Hosted by the Hollywood Entertainment District

**III. Presentations**

**A. BID Day at City Hall (Tara Devine, Devine Strategies)**

Tara gave an overview of the meetings scheduled for the 'BID Day at City Hall, September 26, 2013' with the various Council offices and staff members. Tara reported that two meetings were held in the morning prior to the BID Consortium lunch with additional meetings to follow in the afternoon. Tara said that a special emphasis is being placed on BIDs as a partner for the City's economic development, similar to other cities across the country.

**IV. Legislative/Legal updates**

**A. Update on transition of BID Management to EWDD (Miranda Paster)**

Miranda reported that she has scheduled meetings on a weekly basis with the EWDD staff in preparation for the transition and that at this time it is anticipated that the move would occur sometime after the beginning of 2014. Miranda also reported that the Personnel Committee approved the Clerk's report on the positions requested subject to the review of the Chief Administrative Officer and Personnel Department before submission to the Budget and Finance Committee.

**B. Status of City audit recommendations (Miranda Paster)**

Miranda said the CLA has not yet prepared a report with recommendations and she will inform the BID Consortium when a hearing is to be held.

**C. Statewide Task Force addressing general v special benefit (Kent Smith)**

Kent Smith reported that there is an effort underway to develop some clarification at the legislative level that might be helpful to judges deciding general and special benefit cases. Kent said that funds are being raised from BIDs across the state to hire an expert in BID law to draft this legislation.

**V. Committee Reports**

**A. Report from Public Works Working Group (Sarah Besley)**

Sarah reported that trash liners are still not being supplied by the City at this time as the Office of Beautification has received no funding for this purpose.

**VI. Reports from Public Officials**

**City Clerk's Office Representative (Miranda Paster)**

Miranda reported that she recently attended a grant writing workshop with the goal in mind to apply, along with some of the BIDs, for economic development funds which

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would allow for specific projects in some of the BID areas. Miranda also reported that October 1<sup>st</sup> is the due date for the merchant-based BIDs' annual reports for 2014 and that December 1<sup>st</sup> is the due date for the property-based BID's 2014 annual planning reports. Miranda also reported that some of the Council offices may have AB 1290 redevelopment dollars available. Miranda reminded the BIDs that are expiring at the end of 2014 that the 1<sup>st</sup> draft of the renewal management district plan and engineer's report should have already been submitted to the City Clerk's office by August 1<sup>st</sup> and that in order to renew on time, these plans need to be approved and be out to petition by January 2014. There are at least four new BIDs being proposed at this time.

**Public Works (Honorable Commissioner Monica Rodriguez)**

Newly appointed Board of Public Works Commissioner Monica Rodriguez introduced herself to the BID Consortium and was welcomed by members.

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, October 31, 2013, at Figaro Bistro, 618 Broadway, Downtown Los Angeles 90014 to be hosted by the Historic Downtown Los Angeles BID.

There were 33 in attendance at today's BID consortium meeting. The meeting adjourned at 2:00 p.m.

**Los Angeles Business Improvement District Consortium October 2013**  
**Minutes Regarding City Actions**

**Date: October 31, 2013**

**Time: 12:00 – 2:00 p.m.**

**Location: Figaro Bistro Downtown**  
618 South Broadway  
Los Angeles, CA 90014  
Hosted by the Historic Downtown LA BID

**III. Presentations**

- A. Clifford Perkins of Selbert Perkins Design Collaborative gave a presentation on wayfinding systems incorporating signage and interactive online maps.**
- B. Ron Lorenzen, Bureau of Street Services, Street Maintenance Group, reported that the City will trim about 40 thousand trees this year. Ron stated that the tree trimming cycle is currently every 15 years. Ron reported that the Bureau will waive its permit fees for BIDs to trim trees.**

**IV. Legislative/Legal updates**

- A. Debrief on BID Day at City Hall (Sarah Besley)**  
Sarah asked for volunteers to send hand written thank you notes to Councilmembers that consortium members had visited.
- B. Statewide Task Force addressing general v special benefit (Kent Smith)**  
Kent Smith reported funds are being contributed from BIDs across the state to draft legislation addressing the issue of general/special benefit issues.

**VI. Reports from Public Officials**

**City Clerk's Office Representative (Miranda Paster)**

Miranda reminded everyone that MBID Annual Reports were due on October 1<sup>st</sup> and PBID Annual Planning Reports are due on December 1<sup>st</sup>. Miranda reported that the Mayor's budget letter anticipates a \$242 million shortfall next year and that the City will be switching from a program based budget to a performance based budget. Miranda stated that the move of the BID program to the EWDD location is tentatively scheduled for February or March of 2014.

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, November 21, 2013, to be hosted by the South Park BID at a location TBD.

There were 29 in attendance at today's BID consortium meeting. The meeting adjourned at 2:00 p.m.



**Los Angeles Business Improvement District Consortium January 2014**  
Minutes Regarding City Actions

Date: **November 21, 2013**

Time: 12:00 – 2:00 p.m.

Location: Central City  
1513 S. Grand Avenue, Suite 400  
Los Angeles, CA 90015  
Hosted by the South Park BID

**III. Presentations**

- A. Gary Beneduci of Precision Concrete Cutting gave a presentation on sidewalk repairs using precision concrete saws. Mr. Beneduci may be contacted at [gary@safesidewalks.com](mailto:gary@safesidewalks.com) or by phone at 888-881-9816.
- B. Ron Lorenzen, Bureau of Street Services, Street Maintenance Group, reported that the City will trim about 40 thousand trees this year. Ron stated that the tree trimming cycle is currently every 15 years. Ron reported that the Bureau will waive its permit fees for BIDs to trim trees.

**IV. Legislative/Legal updates**

- A. **Update on Transition of BID Management Team (Miranda Paster)**  
Miranda reported on the status of the transfer of the BID program to the Economic and Workforce Development Department.
- B. **Statewide Task Force Addressing General v. Special benefit (Sarah Besley)**  
Sarah reported that funds are being contributed from BIDs across the state to draft legislation addressing the issue of general/special benefit issues.
- C. **San Diegans for Open Government (SDOG) case (Sarah Besley)**  
Sarah suggested having John Lambeth of Civitas provide an update on the case at a future BID Consortium meeting.
- D. **Proposed Legalization of Sidewalk Vending (Kent Smith)**  
Kent reported on the proposed ordinance to legalize street vending and the potential impact the ordinance would have on BIDs.

**VI. Reports from Public Officials**

**City Clerk's Office Representative (Miranda Paster)**

Miranda reminded everyone that PBID Annual Planning Reports are due on December 1<sup>st</sup>.

**Mayor's Office (Angela Motta)**

Angela stated that the Mayor's Office is wrapping up the review of General Managers. Angela reported that the Los Angeles Works website is being updated and revised.

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Angela stated that Kelli Bernard has been named Deputy Mayor of the Mayor's Office of Economic Development.

**VII. Administrative**

- A. Sarah Besley introduced Jessica Lall as the new Chair of the BID Consortium.
- B. Consortium members decided to move BID Consortium meetings in 2014 to the second Thursday of each month.
- C. Jessica Lall invited Consortium member to provide suggestions on topics and speakers for meetings in 2014.

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, January 9, 2013, to be hosted by the Central City East Association at a location TBD.

There were 25 in attendance at today's BID consortium meeting. The meeting adjourned at 2:00 p.m.

Date: **January 9, 2014**

Time: 12:00 – 2:00 p.m.

Location: Central City East Association  
725 S. Crocker St.  
Los Angeles, CA 90021  
Hosted by the Downtown Industrial BID

### **III. Presentations**

- A. Kevin James, Los Angeles Board of Public Works Commission President, held a question and answer session with the BID Consortium members in order to get a better understanding of what the BIDs are, what their needs are and what the City can do regarding those needs as well as fostering public/private partnerships with the BIDs. The general consensus of the BID consortium was BID related issues should be given priority. BIDs should be made aware of any improvements planned in their areas by the Department of Public Works and that there is a need for more coordination and cooperation between the BIDs and City departments.

### **IV. Legislative/Legal updates**

**A. Update on Transition of BID Management Team (Miranda Paster)**

Miranda reported on the status of the transfer of the BID program to the Economic and Workforce Development Department. Miranda also reported that the PBID Annual Planning Reports are currently being processed by staff and scheduled for hearings in the Economic Development Committee and Council and that staff is currently reviewing management district plans and Engineer's reports for eight renewals and three new BIDs.

**B. Update on Lavan vs City of LA (Estela Lopez)**

Estela reported that the City of Los Angeles may be moving toward a settlement of the Lavan lawsuit that would allow the homeless a certain portion of space in front of private buildings on which to keep their belongings in downtown. However, it may be a matter of time before the repercussions of this decision may impact the entire City. Estela also reported that she has joined the public relations firm Kindel Gagan and is no longer the Executive Director of the Central City East Association.

**C. Statewide Task Force addressing General v. Special Benefits (Sarah Besley)**

An overview was given of the General v. Special Benefits BID issue for the benefit of Commissioner James. Sarah said that John Lambeth of Civitas would be providing an update on statewide actions at a future BID Consortium meeting.

**D. Proposed Legalization of Sidewalk Vending (Lynn Myers)**

Lynn gave a brief outline of the current illegal vending situation in downtown saying that BID services must be used to clean up the trash that is created by the illegal vending. Commissioner James said this is an issue for which he is particularly

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interested and that one solution may be the establishment of sidewalk vending zones.

**VII. Administrative**

- A. Jessica Lall announced a newly established chatroom for the BID Consortium:  
<http://s3.excoboard.com/LABIDS>

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, February 13, 2013, to be hosted by Leimert Park Village/Crenshaw Corridor BID in the 4<sup>th</sup> floor Media Room at City Hall.

There were 24 in attendance at today's BID consortium meeting. The meeting adjourned at 2:00 p.m.

Date: **February 13, 2014**

Time: 12:00 – 2:00 p.m.

Location: City Hall, 4<sup>th</sup> Floor Media Room  
200 N. Spring St.  
Los Angeles, CA 90012  
Hosted by Leimert Park/Crenshaw Corridor

### **III. Presentations**

- A. Mike Davis, Los Angeles Board of Public Works Commission Member, provided an update on new and on-going projects regarding Contract Administration and the Bureau of Street Lighting. Commissioner Davis also gave information about Bureau of Sanitation and Street Services projects.
- B. Valerie Watson, Pedestrian Coordinator for LADOT, gave a presentation on a new program promoting “active transportation” which includes more walking and biking throughout the City. The ‘People St. Program’ allows neighborhoods and residents to fund and nominate specific parking spots or odd-shaped pockets to be transformed in various ways (Bicycle corrals, Plazas and Parklets) to make some of the most dense areas of the city more walkable and inviting. Information about the program can be obtained at: <http://peoplest.lacity.org/>

### **IV. Legislative/Legal updates**

#### **A. Update on SDOG Case (John Lambeth)**

John gave a presentation on the recent court cases since 2008 that have struck down property-based BIDs around the state as unconstitutional over the Special vs. General Benefits issue. John also reported about several new cases over the Prop 26 State legislation that haven’t gone to trial yet that affect merchant-based BIDs. New legislation has been proposed to assist with the general benefit concerns and Prop 218.

- B. **Statewide task force addressing general vs. special benefits (Kerry Morrison)**  
Kerry Morrison of the Hollywood Entertainment District gave an update on the fund-raising effort to codify the Pomona-Dahms case as law in California that would help alleviate the court cases the John Lambeth spoke about that have been hampering BIDs by giving clarity to Prop 218.

#### **C. Update on Transition of BID Management Team (Miranda Paster)**

Miranda reported that July is planned for the move at this time but EWDD is continuing to work on making space for the BID group at the Garland Building. Miranda also handed out the Mayor’s Directive to each City department to provide statistics of their operations. Miranda asked that the BIDs provide quarterly statistics on the work and services they are performing that can be shown in her report regarding Economic Development. Miranda also reported that staff is

currently reviewing drafts of management district plans and Engineer's reports for eight renewals and two new BIDs.

**D. Mayor's Office (Angela Motta)**

Angela reported that Mayor's Office of Economic Development will be presenting a series of trainings for small businesses starting with how small business owners can comply with the provisions of the Affordable Care Act. These trainings will begin in March and the Mayor wants to invite the BIDs to participate in outreach to their businesses. Angela reports that representatives from Covered California will be at the first training to explain how the new health care law will affect small businesses. Angela also reports that every quarter the series of trainings will continue with different subjects ranging from how to open a restaurant and how to access capital.

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, March 13, 2014, to be hosted by the Lincoln Heights Business and Community Business Improvement District.

There were 26 in attendance at today's BID consortium meeting. The meeting adjourned at 2:00 p.m.

**Los Angeles Business Improvement District Consortium March 2014**  
Minutes Regarding City Actions

Date: **March 13, 2014**

Time: 12:00 – 2:00 p.m.

Location: 3510 N. Broadway  
Los Angeles, CA 90031

Hosted by North Figueroa Association and Lincoln Heights Benefit Association

**III. Presentations**

- A. Ron Galperin, Los Angeles City Controller, gave an overview of the Controller's Office and the fiscal challenges the City faces. Ron spoke of the efforts to create greater financial transparency, increasing efficiency in providing City services and encouraging more business activity in the City.

**IV. Legislative/Legal updates**

**A. Disabled Placards (Andrew Thomas)**

Andrew reported on the negative impact on businesses and loss of revenue to the City due to the abuse of disabled parking placards. Andrew stated that two UCLA professors are working on crafting policy recommendations which would address this issue.

**B. Proposed Legalization of Sidewalk Vending (Kent Smith)**

Kent reported on the efforts to legalize sidewalk vending in the City of Los Angeles, the problems that sidewalk vendors present for BIDs and the difficulties the City has encountered in past efforts to regulate sidewalk vending.

**C. Statewide task force addressing general vs. special benefits (Devin Strecker)**

Devin distributed a summary of AB 2618, which would clarify the general vs. special benefit issue involving Business Improvement Districts. Devin asked that each BID submit a letter of support for the proposed legislation.

**VI. Reports from Public Officials**

**City Clerk's Office Representative (Miranda Paster)**

Miranda suggested that any BID set to expire at the end of 2015 should submit their Management District Plan and Engineer's Report for review/approval. Miranda asked that the BIDs provide quarterly statistics on the work and services they are performing that can be shown in the report for the Mayor's Office regarding Economic Development.

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, April 10, 2014, to be hosted by the Downtown Center Business Improvement District.

**Los Angeles Business Improvement District Consortium March 2014**  
Minutes Regarding City Actions

There were 24 in attendance at today's BID consortium meeting. The meeting adjourned at 2:00 p.m.



**Los Angeles Business Improvement District Consortium April 2014**  
Minutes Regarding City Actions

Date: **April 10, 2014**

Time: 12:00 – 1:30 p.m.

Location: Central City Association, Conference Room  
626 Wilshire Blvd.  
Los Angeles, CA 90012  
Hosted by Leimert Park/Crenshaw Corridor

**III. Presentations**

- A. Amanda Irvine, Greater South Park BID, demonstrated a Mobile App with Marking capability that allows the BID's stakeholders to report their needs for BID services and is customized to connect to all the BID's website for news and information and other social media.
- B. Ari Simon, Historic Downtown LA BID, gave a presentation about the installation and development process of Parklets within the Historic Downtown BID.
- C. Rebecca Hutchison, Larchmont Village BID, gave a presentation of the BID's experience with the Solar Big Belly Trash cans and compactors.
- D. Heather Boylston, Larchmont village BID, gave a presentation on Street and Sidewalk Improvements.
- E. Joanne Kumamoto, Little Tokyo BID, on the City's current Building and Safety Permitting process.

**IV. Legislative/Legal updates**

- A. **Proposed legalization of sidewalk vending (Carol Schatz)**  
Carol reports the City Council is awaiting a report from the Chief Legislative Analyst's regarding two proposals for the implementation of the of sidewalk vending ordinance. Carol states that a comprehensive study of the effects of sidewalk vending legalization has not been done and the BIDs need to inform their Councilmembers.
- B. **Statewide task force addressing general vs. special benefits (Kerry Morrison)**  
Devin Strecker of the Hollywood Entertainment District reports that AB 2618 will be heard in the Assembly Local Government Committee on April 30<sup>th</sup> and letters of support need to be sent in by the BIDs.
- C. **Update on Transition of BID Management Team (Miranda Paster)**  
Miranda reports that for this fiscal year the BID Division will not be moving to EWDD and will remain in place at City Hall. Miranda also reminded the BIDs that have items needing to addressed in their annual reports to return them as soon as possible to the BID Analysts.

**D. Disaster Preparedness Event (Amanda Irvine)**

Amanda reported that the Mayor's Office is sponsoring a Disaster Preparedness and Assistance Forum for Small Business and Business Improvement Districts. At this time the event is scheduled to take place on May 15<sup>th</sup> from 3-5pm in the Tom Bradley Tower at City Hall. Amanda reports the event location may change if more room is required. All the BIDs are invited to attend and RSVP and parking arrangements and can be made by emailing: [Jessica@southpark.la](mailto:Jessica@southpark.la)

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, May 8, 2014, to be hosted by the Gateway to LA Business Improvement District.

There were 28 in attendance at today's BID consortium meeting. The meeting adjourned at 2:00 p.m.

**Los Angeles Business Improvement District Consortium May 2014**  
**Minutes Regarding City Actions**

**Date:**           **May 8, 2014**

**Time:**           12:00 – 1:30 p.m.

**Location:**    City Hall, 4<sup>th</sup> Floor Media Room  
                  200 N. Spring St.  
                  Los Angeles, CA 90012  
                  Hosted by Gateway to LA BID

**III.    Presentations**

- A. Meghan Shearer, LA Conservation Corps, gave a presentation on the tree planting partnership with the LA Department of Water and Power's Trees for a Green LA and the City of Los Angeles' Million Trees LA initiative.
- B. Mudia Aimiwu and Kecia Washington, of the Los Angeles Department of Water and Power Economic Development, Education and Outreach Service Division, gave presentations about the DWP's new partnership with the City Clerk for outreach to small business and DWP's new business promotions efforts.

**IV.    Legislative/Legal updates**

- A. **Proposed legalization of sidewalk vending (Marisa Alcaraz, CD9 Deputy for Councilmember Curren Price)**  
Marisa reports that a public hearing will be held on May 13<sup>th</sup> in the Economic Development Committee on recommendations regarding the possible regulation of food street vending, and merchandise and non-food street vending.
- B. **Statewide task force addressing general vs. special benefits (Noel Flemming)**  
Noel Flemming, Director of Legal and Legislative Affairs for the Downtown Center BID reports that AB 2618 passed through the California Assembly and has been forwarded to the State Senate to be heard in various Committees.
- C. **BID Consortium Administrative (Jessica Lall)**  
Jessica reports a Disaster Preparedness and Assistance Forum for Small Business and Business Improvement Districts is being held next Thursday, May 15<sup>th</sup> in the Tom Bradley Tower at City Hall. Jessica also reports that the California Downtown Association will hold a West Coast Urban District Forum on May 18<sup>th</sup> and 19<sup>th</sup> in San Diego.

**VI.    Reports from Public Officials**

**City Clerk's Office Representative (Miranda Paster)**

Miranda reminded the BIDs to submit their 2015 assessment data by June 2<sup>nd</sup> in order to be placed on the county's tax rolls. Miranda also suggested that any BID set to expire at the end of 2015 should submit their Management District Plan and Engineer's

**Los Angeles Business Improvement District Consortium May 2014**  
Minutes Regarding City Actions

Report for review/approval sooner than the required August 1<sup>st</sup>, 2014 date due to the time it is currently taking to get them approved.

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, June 12, 2014, to be hosted by the Wilshire Center BID.

There were 30 in attendance at today's BID consortium meeting. The meeting adjourned at 2:00 p.m.

**Los Angeles Business Improvement District Consortium June 2014**  
**Minutes Regarding City Actions**

**Date:**           **June 12, 2014**

**Time:**           12:00 – 1:30 p.m.

**Location:**    Hotel Normandie  
                  605 S. Normandie Ave.  
                  Los Angeles, CA 90005  
                  Hosted by Wilshire Center BID

**III.    Presentations**

- A. Mike Feuer, Los Angeles City Attorney, gave a presentation on the Neighborhood Prosecutor Program, which places City prosecutors in communities to focus on local, quality of life issues, and the implementation, later this year, of a pilot community court system which will use mediators to deal with misdemeanor problems such as graffiti.**
- B. Jackie Cornejo, of LAANE, gave a presentation about the City's exclusive commercial and multifamily solid waste franchise collection and handling system.**

**IV.    Legislative/Legal updates**

**A. Proposed legalization of sidewalk vending (John Howland)**

John reported that a public hearing was held and continued in the Economic Development Committee and recommended Consortium members contact their Councilmember to ensure that BIDs would be represented in the decision making process.

**B. Statewide task force addressing general vs. special benefits (Jessica Lall)**

Jessica reports that AB 2618 passed through the California Assembly and will be heard in the Senate Committee on Government and Finance next week. Jessica reported that expenses for the effort had increased and asked members to consider making donations.

**VI.    Reports from Public Officials**

**City Clerk's Office Representative (Miranda Paster)**

Miranda reported that four BID renewals had been approved by Council during the week. Miranda reminded anyone who had not done so to turn in their assessment data for the 2014-2015 County tax rolls, which was due on June 2<sup>nd</sup> and to provide information to their BID Analyst to correct the 2014 Annual Planning Reports.

**Mayor's Office Representative (Angela Motta)**

Angela reminded everyone to RSVP for the upcoming Small Business Stakeholder Disaster Awareness Series presented by the Emergency Management Department and the Mayor's Office of Economic Development.

**Los Angeles Business Improvement District Consortium June 2014**  
**Minutes Regarding City Actions**

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, July 10, 2014, City Hall, 4<sup>th</sup> Floor Media Room, to be hosted by the Los Feliz Village BID.

There were 26 in attendance at today's BID consortium meeting. The meeting adjourned at 1:35 p.m.

**Los Angeles Business Improvement District Consortium July 2014**  
Minutes Regarding City Actions

Date: **July 10, 2014**

Time: 12:00 – 1:30 p.m.

Location: City Hall, 4<sup>th</sup> Floor Media Room  
200 N. Spring St.  
Los Angeles, CA 90012  
Hosted by South Park BID

**III. Presentations**

- A. Carter Rubin and Nat Gale of the Mayor's Office gave a presentation on the Mayor's Great Streets Initiative, which will provide funding for an array of improvements along portions of fifteen streets located throughout the City.
- B. Stephanie Spicer of the Department of Water and Power gave a presentation about the DWP's construction projects and efforts to give BIDs advance notice when construction would be taking place to minimize the impact of street closures. Stephanie announced that the Cash in Your Lawn program rate for commercial properties was raised to \$3 per square foot.

**IV. Legislative/Legal updates**

**A. Fuentes' Motion on BIDs (Jessica Lall)**

Jessica reported on a motion by Councilmember Fuentes regarding BID practices. Jessica suggested meeting with the Councilmember to discuss the motion.

**B. Statewide task force addressing general vs. special benefits (Jessica Lall)**

Jessica reported that expenses for the effort in support of AB 2618 had increased and asked members to consider making donations.

**V. Committee Reports**

**A. Public Works Working Group (Blair Benson)**

Blair reported on a meeting with the Mayor's Office concerning the effect that the franchising of waste hauling will have on BIDs.

**B. Sidewalk / Tree Committee (Andrew Thomas)**

Andrew reported on a meeting with Public Works Commissioner Kevin James to discuss removal and replacement of trees, and liability related to sidewalk trip and fall cases.

**VI. Reports from Public Officials**

**City Clerk's Office Representative (Miranda Paster)**

Miranda reported that going forward, Management District Plans and Engineer's Report would be reviewed by the City Clerk's Office and only be sent to the City

**Los Angeles Business Improvement District Consortium July 2014**  
**Minutes Regarding City Actions**

Attorney for review if there are legal concerns. Miranda reported that she had met with the City Attorney regarding the collection of assessments for State owned properties.

**Mayor's Office Representative (Frank Aguirre)**

Frank reported on the Small Business Stakeholder Disaster Awareness Series presented by the Emergency Management Department and the Mayor's Office of Economic Development. Frank announced that the Mayor's Office will be holding weekly small business entrepreneur training sessions in cooperation with the City Library System.

**Department of Water and Power Representative (Mudia Aimiuwu)**

Mudia announced that checks for the holiday lighting grants had been issued.

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, September 11, 2014, Pinz Bowling Center, 2<sup>nd</sup> Floor VIP Conference Room, 12655 Ventura Blvd., Los Angeles, CA 91604, to be hosted by the Studio City BID.

There were 25 in attendance at today's BID consortium meeting. The meeting adjourned at 2:00 p.m.



**Los Angeles Business Improvement District Consortium September 2014**  
Minutes Regarding City Actions

Date: **September 11, 2014**

Time: 12:00 – 1:30 p.m.

Location: Pinz Bowling Center  
12655 Ventura Blvd.  
Los Angeles, CA 91604  
Hosted by the Studio City BID

**IV. Legislative/Legal updates**

- A. Suzanne Holley of the Downtown Center BID gave an update on Street Vending.
- B. Nicholas “Nick” Greif, Mayor’s Office Business Team Representative gave a presentation and update on a proposed minimum wage increase.

**V. Committee Reports**

**A. Public Works Working Group**

- a. 50/50 Program (Don Duckworth)
- b. Tree Trimming (Jessica Lall)

**B. Great Streets Committee**

- a. Amanda Irvine, Ari Simon, Misty Li, Katie Gibson

**VI. Reports from Public Officials, City Departments/Commissions**

**City Clerk’s Office Representative (Miranda Paster)**

Miranda reported that a new Annual Planning Report template based on each individual BID’s management plan will be sent out this year. Miranda also requested that the Annual Planning Reports be approved by each BID’s Board and submitted to the Clerk’s Office by November 1<sup>st</sup>.

**Next BID Consortium Meeting**

The BID Consortium’s next meeting will be hosted by the Century City BID and is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, October 9, 2014. Building address: Century Parking Towers, 2029 Century Park East, Concourse Level Conference Room B, Century City, CA 90067 .

There were 31 in attendance at today’s BID consortium meeting. The meeting adjourned at 2:00 p.m.

**Los Angeles Business Improvement District Consortium October 2014**  
Minutes Regarding City Actions

Date: **October 9, 2014**

Time: 12:00 – 1:30 p.m.

Location: Century Park Towers  
2029 Century Park East  
Century, CA 90067  
Hosted by the Century City BID

**III. Presentations**

1. Councilmember Joe Buscaino (CD 15) gave an update of the proposals the Public Works Committee is studying to repair streets and sidewalks.
2. Jenny Scanlin, Economic and Workforce Development Department Assistant General Manager, gave a presentation on the department's efforts to form public - private partnerships to create jobs and encourage economic development.

**V. Committee Reports**

**A. Public Works Working Group (Don Duckworth)**

Don reported on the obstacles faced by BIDs when repairing sidewalks and trimming trees and the need for greater cooperation from City departments

**VI. Reports from Public Officials, City Departments/Commissions**

**City Clerk's Office Representative (Rosemary Hinkson)**

Rosemary reminded everyone that a new Annual Planning Report template based on each individual BID's management plan was sent out this month. Rosemary also requested that the Annual Planning Reports be approved by each BID's Board and submitted to the Clerk's Office by November 1<sup>st</sup>.

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, November 13, 2014, to be hosted by Chrysalis at 522 South Main Street, Los Angeles, CA 90013.

There were 36 in attendance at today's BID consortium meeting. The meeting adjourned at 1:30 p.m.

**Los Angeles Business Improvement District Consortium November 2014**  
**Minutes Regarding City Actions**

**Date:**           **November 13, 2014**

**Time:**           12:00 – 1:30 p.m.

**Location:**    522 South Main Street  
                  Downtown Los Angeles  
                  Los Angeles, CA 90013  
                  Hosted by Chrysalis

**III.    Presentations**

1. Seleta Reynolds, new General Manager of the Los Angeles Department of Transportation (LADOT) as of July 2014, gave an overview of LADOT's long-term strategic plan of public and policy priorities for creating livable streets in the City.
2. David Hodgins, Executive Director of LA Better Buildings Challenge gave a presentation of the Property Assessed Clean Energy (PACE) program that helps property owners fund efficiency upgrades and onsite clean power generation projects. Hodgins explained that PACE property owners can negotiate project-specific financing terms and repay the cost of the upgrade over time through a voluntary contractual assessment on the property tax bill.

**IV.    Legislative/Legal updates**

Don Steir, Legal Counsel for the Central City East Association (CCEA, Downtown Industrial BID) gave an update on a lawsuit (not the Lavan case) in which CCEA and the City of Los Angeles have been sued in Federal Court by the Legal Aid Foundation over the removal of unattended property on sidewalks. The suit also alleges that BIDs are an extension of the police department.

**VI.    Reports from Public Officials, City Departments/Commissions**

**City Clerk's Office Representative (Miranda Paster)**

Miranda reported that the City Council adopted the MOU between the DWP and the City Clerk for \$140,000 for the funding of selected BID Consortium BID projects (e.g., holiday lighting). To access the funds, an application must be submitted to the City Clerk.

Miranda thanked the BIDs that had already submitted their 2015 Annual Planning Reports and reminded everyone that December 1<sup>st</sup> is the deadline and that the goal this year is to get all plans to Council in the first quarter of the year. Miranda reminded the BIDs, renewing for January 2016 to submit their management district plans to the City Clerk's office by December 2014 at the very latest.

**Los Angeles Business Improvement District Consortium November 2014**  
Minutes Regarding City Actions

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, January 8, 2015, to be hosted by the Downtown Industrial BID at 725 South Crocker Street, Los Angeles, CA 90021.

There were 31 in attendance at today's BID consortium meeting. The meeting adjourned at 1:30 p.m.

**Los Angeles Business Improvement District Consortium January 2015**  
Minutes Regarding City Actions

Date: **January 8, 2015**

Time: 12:00 – 1:30 p.m.

Location: 522 South Main Street  
Downtown Los Angeles  
Los Angeles, CA 90013  
Hosted by the Chrysalis

**III. Presentations**

1. Matt Szabo, Public Works Commissioner, gave an update on sidewalk repairs, the amount of funding allotted for these repairs and the limitations that the City faces in improving its infrastructure.
2. Ron Olive, Bureau of Street Services gave an update on a program in which BIDs or other entities can partner with the City to make sidewalk repairs.
3. Barbara Romero, Public Works Commissioner, thanked the BIDs for their work particularly in a time of limited resources.

**IV. Legislative/Legal updates**

Jessica Lall gave an update on Sidewalk Vending hearings and a list of 12 recommendations that City Departments were directed to report back on to the Economic Development Committee which may take six to nine months.

**VI. Reports from Public Officials, City Departments/Commissions**

**City Clerk's Office Representative (Miranda Paster)**

Miranda reported that she has been meeting with representatives of the Mayor's office regarding "Livability in L.A.", the Great Streets Program and the Mayor's interest in expanding BIDs throughout the City. Miranda said that she explained the details of BID formation and necessary actions, including extensive outreach to property owners that would be required in order to form more BIDs. Miranda also reported that all but three BIDs had submitted their 2015 Annual Planning Reports and asked that if revisions were required, to get those in as quickly as possible. Miranda also reported that there are five BIDs renewing for 2016 with the possibility of four new BIDs establishing for 2016 as well.

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, February 12, 2015, to be hosted by the Westwood BID and held in the 4<sup>th</sup> Floor Media Room At City Hall at 200 North Spring Street, Los Angeles, CA 90012.

There were 28 in attendance at today's BID consortium meeting. The meeting adjourned at 1:30 p.m.

**Los Angeles Business Improvement District Consortium February 2015**  
Minutes Regarding City Actions

Date: **February 12, 2015**

Time: 12:00 – 1:30 p.m.

Location: City Hall, 4<sup>th</sup> Floor Media Room  
200 N. Spring St.  
Los Angeles, CA 90012  
Hosted by the Westwood BID

**III. Presentations**

1. Kevin Ferreira and Gina Fong presented information on the Tax Recovery and Criminal Enforcement (TRaCE) Task Force, a collaboration of State and Federal agencies to investigate and prosecute illegal business activities such as the manufacturing and sale of counterfeit goods, human trafficking and tax evasion.
2. Ben Stapleton gave a presentation on the Los Angeles Better Buildings Challenge, a program that brings together partners from the business, utility, government, real estate, finance, and non-profit sectors to promote and finance energy efficiency retrofits in commercial properties.

**VI. Reports from Public Officials, City Departments/Commissions**

**City Clerk's Office Representative (Miranda Paster)**

Miranda requested that any BID which needed to make revisions to their 2015 Annual Planning Report do so in a timely manner. She also reminded the BIDs which are renewing for 2016 that their MDP and ER should have been submitted by January and two of those BIDs had not yet done so. Miranda reported that the Controller's Office will not pay a BID's invoices if that BID has had a gap in insurance coverage until proof of insurance is submitted for the period in question.

**Board of Public Works (Salyna Cun)**

Salyna provided the BIDs with personal pocket ashtrays designed to help smokers avoid disposing of cigarette butts on streets and sidewalks. Additional pocket ashtrays may be obtained by contacting Salyna at 213-978-1041.

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, March 12, 2015, to be hosted by the Fashion District BID at 929 S Broadway St, Los Angeles, CA 90015 (Ace Hotel).

There were 33 in attendance at today's BID consortium meeting. The meeting adjourned at 1:30 p.m.

## **Los Angeles Business Improvement District Consortium March 2015**

### **Minutes Regarding City Actions**

**Date:**           **March 12, 2015**

**Time:**           12:00 – 1:40 p.m.

**Location:**    929 S. Broadway St.  
                  Los Angeles, CA 90015  
                  Hosted by the Fashion District BID

### **III.    Presentations**

1. Bruce Gillman, Communications Director for LADOT, gave a presentation on the Department's strategic plan, focusing on making the City safe, livable and sustainable, bringing the workforce into the 21<sup>st</sup> century, improving customer service and making parking signs less confusing.
2. Swati Bhatt and Guy Ferdinand of the Los Angeles County Public Health Department gave a presentation on the County's permit process and regulation of mobile food vendors. To report problems with food vendors call (888) 700-9995.
3. Karla Ramos Los Angeles Conservation Cops presented information on the e-waste collection program. Karla can be reached to schedule a pick-up or arrange a collection event at [kramo@lacorps.org](mailto:kramo@lacorps.org) or by phone at (213) 749-3601, ext. 218.

### **VI.    Reports from Public Officials, City Departments/Commissions**

#### **City Clerk's Office Representative (Miranda Paster)**

Miranda requested that any BID which needed to make revisions to their 2015 Annual Planning Report do so in a timely manner.

#### **Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, April 9, 2015, to be hosted by the Gateway to L.A. BID. Location TBD.

There were 32 in attendance at today's BID consortium meeting. The meeting adjourned at 1:40 p.m.

**Los Angeles Business Improvement District Consortium April 2015**  
**Minutes Regarding City Actions**

**Date:**           **April 9, 2015**

**Time:**           12:00 – 1:30 p.m.

**Location:**    City Hall 4<sup>th</sup> Floor Media Room  
                  200 N. Spring St.  
                  Los Angeles, CA 90012  
                  Hosted by the Gateway to LA BID

**III.    Presentations**

1. **Devin Strecker** of the Hollywood Entertainment District and Sunset & Vine BIDs, **Arian Gomez** of the Fashion District BID, **Ari Simon** of the Historic Downtown BID and **Jessica Mandelbaum** of the Greater South Park BID all gave presentations demonstrating each of their use of social media and the internet for highlighting and publicizing each of their respective BIDs' activities.

**VI.    Reports from Public Officials, City Departments/Commissions**

**City Clerk's Office Representative (Rosemary Hinkson)**

Rosemary reminded the BIDs that their Annual Financial Statements for 2014 were due in the City Clerk's office on May 1<sup>st</sup>. Rosemary also reminded the BIDs that their assessment data for placement on the 2016 county tax rolls is due to the City Clerk on June 1<sup>st</sup>, 2015.

**Next BID Consortium Meeting (note Wednesday meeting change)**

The BID Consortium's next meeting is scheduled for 11:30 a.m. to 2:00 p.m. on Wednesday, May 13, 2015, to be hosted by DWP and the Greater Leimert Park BID at the Baldwin Hills Crenshaw Mall, 1<sup>st</sup> Floor Community Room, 3650 Martin Luther King Jr. Blvd., Los Angeles, CA 90008.

There were 31 in attendance at today's BID consortium meeting. The meeting adjourned at 1:30 p.m.



**Los Angeles Business Improvement District Consortium May 2015**  
Minutes Regarding City Actions

Date: **May 13, 2015**

Time: 11:30 – 2:00 p.m.

Location: Baldwin Hills Crenshaw Mall  
3650 W Martin Luther King, Jr Blvd  
1<sup>st</sup> Floor Community Room  
Los Angeles, CA 90008  
Hosted by DWP and the Greater Leimert Park Village BID

**III. Presentations – LADWP Water Conservation Event**

1. Mudia Aimiuwu of the LADWP Economic Development Division gave opening remarks regarding DWP water conservation efforts.
2. Serge Haddad of the LADWP Water Recycling Division presented an overview of the Los Angeles water supply system.
3. Donald Cresse, LADWP Recycled Water Specialist, gave a presentation of the 'Purple Pipe' program for Non-Potable Reuse.
4. Rick Silva, LADWP Water Conservation Specialist, gave a presentation on water conservation in Los Angeles.
5. Denise Buchanan of Sacred Gardens Water-Wise Landscaping gave a presentation on drought tolerant landscaping.

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 11:45 a.m. to 1:30 p.m. on Thursday, June 11, 2015, at Bardot (upstairs @ Avalon), 1735 N. Vine St, Hollywood, Ca 90028.

There were 22 in attendance at today's BID consortium meeting. The meeting adjourned at 2:00 p.m.

**Los Angeles Business Improvement District Consortium June 2015**  
Minutes Regarding City Actions

Date: **June 11, 2015**

Time: 12:00 – 1:30 p.m.

Location: 1735 Vine St.  
Los Angeles, CA 90028  
Hosted by the Hollywood Entertainment District BID

**III. Legislative/Legal Updates**

1. Kerry Morrison discussed the issues BIDs face in dealing with the homeless and gave an update on pending legislation. A conference on homelessness is scheduled for July 30th at LAX and Kerry urged consortium members to attend.
2. Jessica Lall gave an update on the City's proposals to regulate street vending. A hearing on the issue is scheduled for July 18th at City Hall and BID consortium members are urged to attend.

**V. Committee Reports**

Don Duckworth presented information on the CAO's report regarding the City's plans for repairing sidewalks.

**VI. Reports from Public Officials, City Departments/Commissions**

**City Clerk's Office Representative (Miranda Paster)**

Miranda reported on the status of new and renewing BIDs and distributed a timeline for renewing BIDs. Five BIDs will be renewing in 2017 and nine BIDs will be renewing in 2018. Miranda reported that in-kind contributions cannot be used to cover general benefits and gave an update on the status of applications for DWP grants.

**Next BID Consortium Meeting**

The BID Consortium's next meeting is scheduled for 12:00 p.m. to 1:30 p.m. on Thursday, July 9, 2015. Location TBD.

There were 23 in attendance at today's BID consortium meeting. The meeting adjourned at 1:30 p.m.

## **Los Angeles Business Improvement District Consortium July 2015**

### **Minutes Regarding City Actions**

**Date: July 9, 2015**

**Time: 12:00 – 1:30 p.m.**

**Location: 200 North Spring St  
Los Angeles, CA 90012  
City Hall – 4<sup>th</sup> Floor Media Room  
Hosted by the North Hollywood & Figueroa Corridor BIDs**

### **III. Presentation**

1. Frank Aguirre of the Mayor's Business Team discussed the efforts of the "Coalition to Save Small Business" and the circulated petition requesting the City Council to create a level playing field for all businesses if sidewalk vending is legalized. Jessica Lall added that a hearing on the legalization of sidewalk vending will be held at City Hall on July 18<sup>th</sup> and urged all BID consortium members to attend.
2. Dennis Gleason, CD-15 Policy Director, discussed a report by the Bureau of Street Services being considered by the Public Works Committee that proposes a 50/50 time incentive sidewalk repair program focusing on major commercial corridors. Dennis also discussed the Clean Streets/Livability Report expanding the efforts of the Office of Beautification; rating the cleanliness of the City's streets; and coordinating the activities of the BIDs and City departments.

### **IV. Committee Reports**

Jessica Lall reported on the draft job description and responsibilities for a possible BID Consortium Administrative Director. Jessica provided information for attending the IDA conference in San Francisco September 30<sup>th</sup> – October 2<sup>nd</sup>. Jessica also reminded the BIDs that the IDA was sponsoring a conference on the impact of homelessness on BID operations at LAX on July 30<sup>th</sup>.

### **VI. Reports from Public Officials, City Departments/Commissions**

#### **City Clerk's Office Representative (Miranda Paster)**

Miranda gave an update on the status of the DWP grants applied for by the BIDs. Miranda also reported that the new Pacific Palisades BID was adopted by Council on June 24<sup>th</sup> and that two renewal BIDs, Old Granada Village and the South Los Angeles Industrial Tract, and the new South Park II BID were all currently out to ballot.

#### **Next BID Consortium Meeting**

The BID Consortium's Annual Operations meeting will be held Thursday August 13<sup>th</sup> at 11:00 am at the Empress Pavilion located at 988 N. Hill Street in Chinatown.

There were 27 in attendance at today's BID consortium meeting. The meeting adjourned at 1:30 p.m.

## **LOS ANGELES BUSINESS IMPROVEMENT DISTRICTS (BIDs) CONSORTIUM**

Thursday, October 8, 2015 - 12:00 PM

Century Plaza Towers - 2029 Century Park East, Concourse Level (Level D)

Century City, CA 90067 (Conference Room B)

Jessica Lall opened the meeting and reminded the BID members to submit their photos to Tara Devine for the State of the BIDs report. She thanked Sarah Bilger, Executive Director Century City BID for hosting meeting and Ms. Bilger gave a brief overview of what the Century City BID was working on.

### **Heather Reppening, Commissioner, Board of Public Works**

Spoke on the topic of the Clean Streets Executive Directive which includes a working group of which Miranda Paster attends and represents the interest of the BIDs. The focus of the working group is on implementing the parameters of the directive; third strike team, funding for non-profit partners, street by street indexing, illegal dumping. A powerpoint was presented explaining the details of the program. Funding for the programs is making its way through Council.

### **Trash Cans**

Mayor is looking to add an additional 5000 trash cans and will be looking to the BIDs to help identify priority locations. The current issue is that many vendors service the cans including the BIDs, however, the public doesn't know who to call to report an overflowing trash can. Sanitation went out and surveyed the locations of and number the cans that currently exist. Sanitation is also out grading every street between a 1-3 using the same grid pattern as LAPDs Comstat. This will allow the City to determine the cleanliness of each area which in turn will allow them to place the cans appropriately.

BID members asked to be notified if the trash cans will be placed in their respective areas as well as receiving data regarding the condition of the streets within the BID and the condition of those not in BIDs. Miranda Paster clarified regarding the trash cans within BIDs stating that the first roll out of trash cans will not include any of the BID areas. Ms. Reppening stated that they will be looking at several types of trash cans, some that that compact and/o are solar driven but no final decision has been made as to which type will be purchased.

### **Illegal Dumping**

There will be a public information campaign rollout regarding the availability of free bulky item pick up. Information will be disseminate via Neighborhood Councils and other partners and counting on the BIDs assistance as well with getting the word out. BID members suggested that they also target certain business segments (i.e. construction for illegal dumping and transportation services for areas of mass littering). Currently there is no additional staffing for enforcement, however this year there will be an ask for additional resources via the City Attorney's office and possibly funding for cameras.

BID members expressed that in some BID areas the BIDS are providing the trash services that the City should be providing and would like the City to take that into consideration when rolling out the programs.

### **El Niño**

Reports have shown that there will be severe weather because of the El Niño and people need to be prepared. BID members requested a handout regarding how to prepare. Ms. Reppening will send document to Jessica Lall for distribution.

**John Remmer, Director, Bureau of Contract Administration (BCA), Public Works**

BCA has been designated the administrative agency that will be monitoring and enforcing the new minimum wage ordinance. Their desire is to reach out to the business community in order to inform them of the ordinance and answer any questions. Mr. Remmer stated that they have released a RFP to hire an agency that will conduct the outreach because they don't want anyone to be caught off guard. The unit will be comprised of three areas; outreach, investigation and close out. Information will be translated into the several languages. The following is the link to the BCA website: <http://bca.lacity.org/> where more information can be found including a FAQ. Please feel free to contact the BCA if there are any questions or concerns. Also, feel free to provide the contact info for the BCA in the BID newsletters. The ordinance will commence on July 1, 2016.

There will be a Q&A on November 3 @1:30 pm with the City Attorney. Taneda Larios suggested that Channel 35 videotape the event and that it be posted on the Neighborhood and Business Improvement District (N&BID) website.

**Homeless**

Jessica Lall stated that the City has committed 100 million to address homeless needs. BID members express relief that this issue is now becoming front and center with the city officials. Another member stated that there is an effort to rename the "homeless" issues because there are various sub-groups (i.e. mentally ill, "street" behaviors).

**Street Vending**

BIDs are asking for an opt-in ordinance or a pilot program in an area that wants it as well as adequate time to review the next report before it is heard in committee. Also, an answer to how street vendors would pay into the BID needs to be part of the conversation.

**Part-time Administrative Staff**

A letter was drafted to be sent to all BIDs for approval. South Park has agreed to receive monies provided that the money is all received in advance. The proposal is to hire a staff person that would track legislation, keep the roster, handle mailings and assist the President of the Consortium. The salary rate is proposed at \$25.00 an hour BIDs would pay .07% of their total assessments. In order to move forward BIDs would need to at least contribute 12k to start. Tourism BID was not included. Miranda Paster indicated that Merchant BIDs typically do not collect their total assessments and some consideration to the amount charged to them so be looked at. As to the term of the staff, staff will exist as long as funds are available. The letter and invoices will be mailed to the BIDs shortly. The tentative start date is January 2016.

**Miranda Paster, Division Manager, Neighborhood and Business Improvement Districts****Datasets**

Ms. Paster requested suggestions on data that the BIDs would like to see available. Suggestions for data were; Planning, Tax Rates, Census, Commercial, Economic and Demographic, Real Estate, Crime, that compares different parts of the cities (i.e. Tourism Areas). Please send email to [Miranda.paster@lacity.org](mailto:Miranda.paster@lacity.org) with any additional request for datasets.

**Annual Planning Reports are requested by November 1, 2015.**

BID member asked about the inclusion of rollover funds in the Annual Planning Report. Ms. Paster, stated that when rollover is included within the budget that the use be specified. She further stated to make sure dollar amounts and services match between the narrative and the budget in appendix A of the template. the BID Analysts have emailed the templates to everyone. Please submit by November 1, so that they can be review, approved and adopted by Council by January 2016.

**General Benefit Funds**

For those BIDs eligible to receive general benefit funds, please submit invoices so funds may be paid out.

**Insurance**

Please check and/or update your insurance as invoices will not be paid by the Controller unless it is current.

**Quarterly Reports and Newsletters**

Please submit them to your analyst as they are due on October 31, 2015.

Next meeting is on November 12th.